

QUICK GUIDE TO APPLYING FOR ENTERPRISE DEVELOPMENT GRANT (EDG) FOR DATA PROTECTION (DP) CERTIFICATIONS*

Companies should use the Guide and be familiar with the <u>EDG application process</u> before applying to Enterprise Singapore (ESG).

Step 1: Before applying for the EDG

- 1. Apply for the relevant DP certification(s) online at www.imda.gov.sg/dpcertifications.
 - **IMDA's approval email** is required for submission as part of EDG application.
- 2. Secure quotations from:

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- (i) your preferred **Assessment Body**(List of Appointed Assessment Bodies can be found at www.imda.gov.sg/dpcertifications)
- (ii) your preferred Management Consultant

You may refer to IMDA's <u>List of DPTM Consultancy Service Providers</u>, but please ensure you engage Management Consultants with the Singapore Accreditation Council-accredited TR 43 or SS 680 certification to be eligible for EDG funding.

(List of certified management consultants can be found <u>here</u>)

Step 2: Applying for the EDG

You may refer to ESG's website <u>"How to Apply"</u> for details on the application process, including the project proposal templates, before applying on the <u>Business Grant Portal</u> (BGP).

Important Notes:

- DP certifications are applied under the category Market Access > Standards Adoption. Please use the correct proposal template/forms.
- Applicants may apply for the EDG for a single, or multiple certifications (e.g. DPTM + CBPR).

Step 3: Approval of the EDG application and Claims Process

- You may appoint and commence work with your selected Management Consultant and Assessment Body once you submit your EDG application. However, do note that your application is still subjected to approval.
- Kindly note that EDG is based on reimbursement upon successful certification. Refer to <u>ESG's website</u> for claims process.

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^{*}Consisting of IMDA's Data Protection Trustmark (DPTM) and APEC Cross Border Privacy Rules (CBPR) & Privacy Recognition for Processors (PRP)



FAQ

Please access ESG's FAQ for more information on the EDG.

Q1: For the DP certifications, what are the supportable components under EDG?

A: Areas of support include (i) the assessment fee (payable to the IMDA appointed Assessment Body of your choice), and (ii) the 3rd party consultancy fees. The EDG will not support the application fee payable to IMDA.

Applicants must ensure that the consultants engaged are certified with the Singapore Accreditation Council -accredited TR 43 or SS 680 certification to be eligible for EDG funding.

List of Certified Consultants:

Institute of Management Consultants (Singapore)	Find out more <u>here</u>
Registered Management Consultants (RMC)	
Singapore Business Advisors and Consultants Council Ltd	Find out more <u>here</u>
Practising Management Consultants (PMC)	
 Practicing Management Consultants (PMC) 	
 Senior Practicing Management Consultants (SPMC) 	
TÜV SÜD PSB	Find out more <u>here</u>
Singapore Certified Management Consultant (SCMC)	
 Professional Singapore Certified Management 	
Consultants (PSCMC)	
 Expert Singapore Certified Management Consultants 	
(ESCMC)	

Companies may also refer to the IMDA's <u>List of DPTM Consultancy Service Providers</u> but do ensure your selected consultant is certified with the TR 43 or SS 680 to be eligible for EDG funding. Please exercise due care and judgement when selecting your consultants to ensure that they have the relevant experience in DP certifications.

Q2: Can I apply to the EDG to engage a consultant to meet my PDPA compliance?

A: No, the EDG does not support standards referred to in local regulatory acts.

Q3: I am a non-profit organisation; what support can I tap on for the DP certifications?

A: Eligible social service agencies (SSAs) and charities can consider applying to the National Council of Social Service's (NCSS) <u>Tech-And-GO!</u> Initiative for funding support.

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Q4: My company intends to apply for multiple DP certifications (e.g. DPTM & CBPR) concurrently, will the EDG support my application?

A: Yes, applicant may apply for multiple DP certifications concurrently in one application and ESG will evaluate on a case-by-case basis.

IMDA has introduced an integrated application process for organisations which wish to apply for both DPTM and the APEC CBPR and PRP certifications. As the DPTM includes elements of both the CBPR and PRP, the assessment process can be streamlined if done concurrently.

Q5: What are the eligibility criteria of the EDG?

A: Businesses who are:

- (1) registered and operating in Singapore;
- (2) have at least 30% local equity held directly or indirectly by Singaporean(s) and/or Singapore PR(s), determined by the ultimate individual ownership; and
- (3) be in a financially viable position to start and complete the certifications.

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