



CITREP+ COMPANY DECLARATION OF SME STATUS FOR FUNDING SUPPORT FORM

1. All fields in this form are **mandatory** and to be **completed** by Applicant unless stated otherwise.
2. This form is **ONLY** applicable for eligible company who are:
 - a) Singapore registered organisation (excluding the Government of Singapore, Organs of State or other statutory boards); and
 - b) Sponsored trainee must be Singapore Citizen or Permanent Resident.
3. Please note that your declaration may be subjected for selection for random audit to validate on the declaration status.
4. **Completed and signed form must be sighted by CITREP+ endorsed Course Provider when enrolling for CITREP+ course/certification & submitted during Claim Application in ICMS.**

SECTION A – PARTICIPANT, COURSE PROVIDER, COURSE AND CERTIFICATION DETAILS

*(Please complete all the **MANDATORY** information listed below)*

S/N	Name of Participant	NRIC	Citizenship Status	Course Provider	Course and Certification Title	Course / Exam Start Date	Course / Exam End Date

SECTION B DECLARATION OF ELIGIBILITY FOR FUNDING SUPPORT

*(To be endorsed by **CEO or equivalent**. If the CEO is the participant, the declaration is to be done by a company representative authorised by the CEO)*

- a. I declare that _____ (**Company Name**) _____ (**UEN Number**) is a SME, based on SPRING's definition of SMEs, and hence qualify to enrol into the CITREP+ programme which will be funded by IMDA.
- b. SMEs are defined as companies having:
 - Minimum 30% local shareholding **AND**
 - Company Group annual sales turnover¹ not more than S\$100 million **OR** Company Group employment size² not more than 200 workers

Group tracing:

- a) All corporate shareholder(s) holding more than 50% of total shareholding of the company and any subsequent corporate parents.
- b) All subsidiaries of the company.

Signature & Date:

Full Name and Designation:
(CEO or equivalent/CEO appointed representative)

Company Name & Stamp:

¹ Annual sales turnover refers to the revenue or sales turnover stated on the company's income statement.

² A company should include in its employment size any persons employed under a contract of service in accordance to the Employment Act. This is regardless of the nationality of the employee.