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| **Project Details** |
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| **Project Title** |
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| **Project Objectives**Please briefly share with us, in less than 500 words:* What inspired you to start this project
* What the goal(s) of your project is (are)
* How you intend to find out whether or not your project has met the goal(s)
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|  |
| **Type of Project**Please check the statements below that are most relevant to your project. The project being proposed is primarily:☐ arts-related ☐ heritage-related ☐ sports-related ☐ youth-related ☐ care-related☐ digital readiness-related[[1]](#footnote-1) ☐ others |
| **Key Activities, Events and/or Products**Please share with us the details of the main activities, events and or product for your project.

|  |  |
| --- | --- |
| Description  | Type of Activity/Product\* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**\*Activities/Events:** Performance, exhibitions, workshops, classes, online campaigns, sports event, community event, etc.**\*Products:** Publication, music videos, mobile applications, game, film, etc. |
| **Demonstrating the Singapore Spirit and Values**How will your project allow participants/audiences to understand, reflect, and/or demonstrate the values that make us Singaporean. Think about how your project will enable participants to:☐ instil a stronger sense of pride in Singapore☐ develop a stronger sense of belonging to Singapore☐ make a difference together to seize opportunities; and/or,☐ draw strength from one another to build resilience; and/or,☐ build caring communities to help us look out for one another; and/or,☐ forge common bonds across cultures to strengthen cohesion; and/or,☐ foster a climate of trust by creating a conducive environment for people to speak up and have constructive discussions, even over issues we may not agree on.Please check the relevant statement(s) above and elaborate in the text box below. |
|  |
| **Enlarging the Social Commons**Which communities of Singaporeans does your project intend to involve and how will your project provide opportunities for different communities to interact to encourage social mixing |
|  |
| **Team’s Experience**Please share with us the relevant experience your team / organisation has to successfully complete this project. Please describe at least two examples of relevant work or projects completed by your organisation, team, or yourself in the past three years. |
|  |
| **Core Team**Please briefly share with us more about the project’s core team and the experience that they would be providing to the project. Please attach the CVs, Resumes, or Bios of each of the persons listed.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Role  | Relevant Experience |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |

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| **Intended Participants**Please share with us who the intended volunteers and participants of your project are by filling in the relevant sections below |
| **Participants/Attendees (excluding online engagements)**

|  |  |  |
| --- | --- | --- |
| No | Target Group | Target Number |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

**Volunteers** (if applicable)

|  |  |  |
| --- | --- | --- |
| No | Target Group | Target Number |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

**Online Engagement** (if applicable)

|  |  |  |
| --- | --- | --- |
| No | Target Group | Target Number |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

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| **PUBLICITY & OUTREACH**How do you plan to reach out to the intended participants/attendees?  |
|  |
| Would you like to publicise your project on the Our Singapore website ([www.sg](http://www.sg)) and social media platforms?☐ Yes ☐ No |
| **Community Partners*** Which community partners (e.g. VWOs, foundations, schools, community groups) are supporting you to implement this project?
* How are they involved?

|  |  |  |
| --- | --- | --- |
| No | Name of Community Partner | Involvement in Project |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

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|  |  |
| --- | --- |
| **Project Start Date** |  |
| **Project End Date** |  |

**Key Project Milestones**(not necessary to fill in all 10 but there should be at least 1 milestone)

|  |  |  |
| --- | --- | --- |
| No. | Description of Milestone | Target Completion Date |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |

**Key Deliverables**Please fill in the most relevant

|  |  |  |
| --- | --- | --- |
|  | Indicator | Target |
| 1 | Total Number of Participants |  |
| 2 | Total Number of Volunteers |  |
| 3 | Total Number of Online Engagements (e.g. website views) |  |
| 4 | Total Number of Events (e.g. performance, workshops, community events) |  |
| 5 | Number of Copies Produced |  |
| 6 | Number of Copies Distributed/Sold/Downloaded |  |
| If you would like to include any other indicators and/or deliverables, please list them below |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |

 |
| **Longer Term Plans*** If your project is successfully implemented, how would you sustain and scale it over time?
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|  |
| **Project Budget**Please complete the **Project Budget Template** before filling this section in.Do note that the following expenditures will not be supportable through Our Singapore Fund:1. any expenditure committed or made before the effective date of the Agreement;
2. any start-up costs or capital expenditure (including but not limited to registration or licensing fees, property rental, and any expenditure on office equipment, computer infrastructure and transportation vehicles);
3. any cash prizes;
4. any local and overseas accommodation costs;
5. any overseas travel costs (including any relevant costs for travelling to and/or from Singapore);
6. any costs funded by any other sources;
7. any financial benefit of whatever nature that accrues to the Recipient;
8. any notional costs, including but not limited to opportunity costs, depreciation and potential income loss;
9. any costs associated with the employment of staff under a contract of service.

|  |  |
| --- | --- |
| **Total Projected Expenditure** | $  |
| **Total Projected Revenue***(please note that any profits generated from the project must be donated to a Charity or IPC registered in the Republic of Singapore)* | $  |

|  |  |
| --- | --- |
| **Amount being requested from OSF** | $  |

**Other Sources of Funding**Please list other sources of funding that you intend to apply to support this project. These may include sponsorships, grants, donations from foundations / organisations, etc.Please indicate the quantum, whether the grant/sponsorship is a lump sum or for a specific item, and whether the grant/sponsorship application has been approved

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Name of Agency | Type of Funding / Name of Grant | Requested / Approved Quantum | Status |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

 |
| **Are you planning to crowdfund for your project online?**☐ Yes ☐ No**Are you intending to fundraise for a Charity or IPC during this project?**☐ Yes ☐ No*If ‘Yes’, please indicate the beneficiaries of the funds received below:*

|  |  |  |  |
| --- | --- | --- | --- |
| No | UEN | Organisation Name | Charity or IPC |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

 |
| **Has your team or organization received funding from any Government agency for any projects in the past 2 years?**☐ Yes ☐ No*If ‘Yes’, please fill in the table below*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year Applied | Name of Agency | Name of Grant / Type of Sponsorship | Amount Received | Project Name |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

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1. Digital Readiness is about preparing citizens to be digitally ready to seize the benefits and opportunities in the Digital Economy. It includes empowering them to (a) be confident in adopting new technologies, (b) be safe, smart and kind online, and (c) be inspired to create solutions and solve problems using technology. [↑](#footnote-ref-1)