

Renew Expiring Licence

1 > Select "Renew Expiring Licence" under the tab LICENCE APPLICATION

The screenshot shows the 'gobusiness LICENSING' website. The top navigation bar includes 'HOME', 'MY PORTFOLIO', 'LICENCE APPLICATION', 'LICENSED ENTITIES', and 'SFA / NPARKS / AVS LICENCES'. The 'LICENCE APPLICATION' menu is open, displaying options: 'APPLY FOR NEW LICENCE', 'AMEND EXISTING LICENCE', 'RENEW EXPIRING LICENCE', 'CANCEL EXISTING LICENCE', and 'SUBMIT RETURNS'. A search bar is visible with the text 'Search Licence by Keyw' and 'e.g. Food court, Pet shop,'. A red button at the bottom of the menu says 'Review & Apply (1)'. The Singapore Government logo and 'Integrity · Service · Excellence' are in the top right corner.

The banner features the 'gobusiness LICENSING' logo on the left. The main text reads 'New to Licences in the Food Services Sector?'. On the right, there is an illustration of three people (two men and one woman) in a food service environment, possibly a cafe or restaurant, with one person holding a menu.

2 > Click on "By RRN" and enter RRN number (refer to the licence renewal email notification)

The screenshot shows the 'Renew Licence' page. The navigation bar is the same as in the previous screenshot. The main content area has three tabs: 'Licences', 'Government Agencies', and 'By RRN'. The 'By RRN' tab is selected. Below the tabs is a search bar with the text 'PA-123-1234578' and a 'SEARCH' button. Below the search bar, it says 'RRN (Renewal Request Number) is provided by the agency'. At the bottom, there is a 7-step process flow: 1. SELECT Licence(S), 2. RENEW Profile, 3. ADD General Information, 4. PROVIDE Application Details, 5. UPLOAD Supporting Document(S), 6. REVIEW & SUBMIT Application (Payment If Applicable), 7. ACKNOWLEDGEMENT.

Follow the instructions displayed on web page.