

Step 1: Login into the main page

The screenshot shows the gobusiness LICENSING dashboard. At the top right, there is the Singapore Government logo with the tagline 'Integrity · Service · Excellence' and links for 'Contact Us', 'Feedback', and 'Sitemap'. Below this is a search bar with the text 'Within this Website' and a search icon. The main navigation bar includes 'HOME', 'MY PORTFOLIO', 'LICENCE APPLICATION', 'LICENSED ENTITIES', and 'SFA / NPARKS / AVS LICENCES'. A secondary navigation bar contains icons for 'Dashboard', 'Applications', 'Licences', 'Payments', 'Requests for Action', 'Managed Returns', and 'Correspondences'. The dashboard content includes a user profile for '2FA USER 42' with a last login time of 'Thursday 14 November 2019 at 04:22 PM' and an 'Update Profile' button. Below the profile is an 'Application Status' section with an input field for 'Application Number' and a 'Check' button. At the bottom, there are four main categories: 'APPLICATIONS' (2 Require, 5 In Progress), 'DRAFTS' (0 Due for, 0 All Drafts), 'LICENCES' (0 Due for, 5 Active), and 'PAYMENTS' (2 Pending Payments).

Step 2: Click on the 'Licences' tab

This screenshot is identical to the one above, but with a green circle highlighting the 'Licences' tab in the secondary navigation bar. The rest of the dashboard content, including the user profile, application status, and category statistics, remains the same.

Step 3: At this page, click on the desired 'Licence Number'

Licence Number	Licence Name	Licence Status	Issue Date	Expiry Date	Agency	Action
FNR7888	Factory Notification and Registration	Active	01 Aug 2018		Ministry of Manpower	Action
AC114108	Aircraft Station Licence	Active	21 Jun 2018	31 May 2023	Info-communications Media Development Authority	Action
SH115602	Ship Station Licence	Active	17 Apr 2018	17 Apr 2023	Info-communications Media Development Authority	Action
SH115603	Ship Station Licence	Active	17 Apr 2018	17 Apr 2023	Info-communications Media Development Authority	Action
SH115590	Ship Station Licence	Active	06 Mar 2018	06 Mar 2023	Info-communications Media Development Authority	Action

Step 4: Click on the "+" button in the diagram to expand the Licence Documents

Licence Details

Licence Number	SH115602	Business Operating Address	S(238164)
Licensee	S7271498I / Public User 45-S7271498I	Agency	Info-communications Media Development Authority
Status	Active	Expiry Date	17 Apr 2023
Licence Name	Ship Station Licence	Company	198403096C
Issue Date	17 Apr 2018	Remarks	111 SOMERSET ROAD TRIPLEONE SOMERSET

BACK AMEND CANCEL RENEW

Licence Documents +

BACK AMEND CANCEL RENEW

Licence Documents

Document Name	IMDA_SH115602_210520181926_cert.pdf
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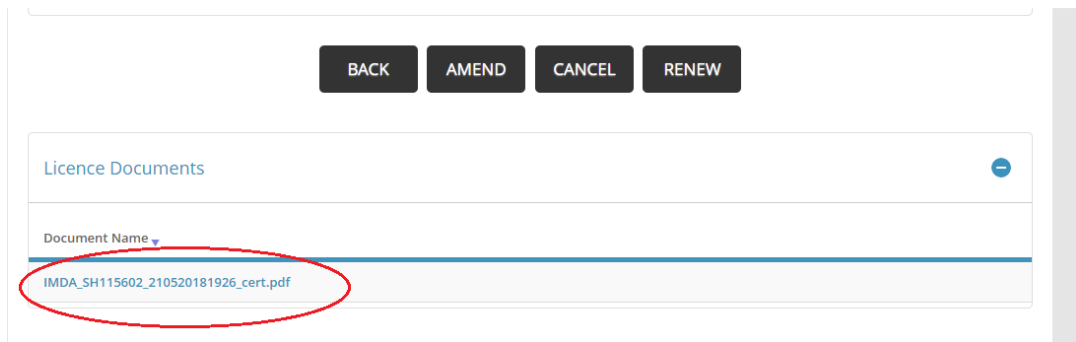
Step 5: By clicking on the document, it will start to download

BACK AMEND CANCEL RENEW

Licence Documents ⊖

Document Name ▾

IMDA_SH115602_210520181926_cert.pdf

The image shows a web interface for managing licence documents. At the top, there are four dark buttons labeled 'BACK', 'AMEND', 'CANCEL', and 'RENEW'. Below these is a section titled 'Licence Documents' with a minus sign icon on the right. Underneath, there is a header 'Document Name' with a dropdown arrow. A single document entry is listed below, with the filename 'IMDA_SH115602_210520181926_cert.pdf' circled in red. A vertical grey bar is visible on the right side of the interface.