



CITREP+ COMPANY DECLARATION OF SME STATUS FOR FUNDING SUPPORT FORM

1. All fields in this form are mandatory and to be completed by Applicant unless stated otherwise.
2. This form is **ONLY** applicable for eligible company who are:
 - a) Singapore registered organisation (excluding the Government of Singapore, Organs of State or other statutory boards); and
 - b) Sponsored trainee must be Singapore Citizen or Permanent Resident.
3. Please note that your declaration may be subjected for selection for random audit to validate on the declaration status.
4. **Completed and signed form must be submitted to the CITREP+ endorsed Course Provider when you sign up for the CITREP+ course/certification.**

SECTION A COURSE AND CERTIFICATION, COMPANY AND PARTICIPANT DETAILS

(Please complete the Course and Certification, Company and Participants Details in Annex 2A)

SECTION B DECLARATION OF ELIGIBILITY FOR FUNDING SUPPORT

(To be endorsed by CEO or equivalent. If the CEO is the participant, the declaration is to be done by a company representative authorised by the CEO)

a. I declare that _____ is a SME, based on SPRING's definition of SMEs, and hence qualify to enrol into the CITREP+ programme which will be funded by IMDA.

- b. SMEs are defined as companies having:
- Minimum 30% local shareholding **AND**
 - Company Group annual sales turnover² not more than S\$100 million **OR**
Company Group employment size³ not more than 200 workers

Group tracing¹ includes all corporate shareholder(s) holding more than 50% of total shareholding of the company and any subsequent corporate parents and all subsidiaries of the company.

Company Name and Company Stamp:

Company Name / Company Stamp

Full Name and Designation:
*(CEO or equivalent/
CEO appointed representative)*

Name / Designation

Signature and Date:

¹ Group tracing:

a) All corporate shareholder(s) holding more than 50% of total shareholding of the company and any subsequent corporate parents.

b) All subsidiaries of the company.

² Annual sales turnover refers to the revenue or sales turnover stated on the company's income statement.

³ A company should include in its employment size any persons employed under a contract of service in accordance to the Employment Act. This is regardless of the nationality of the employee.

Company Declaration of SME Status for CITREP+ Funding Support

Name of Company	
UEN Number	

S/N	Name of Participant	NRIC	Citizenship Status	Course Provider	Course and Certification Title	Course / Exam start date	Course / Exam end Date

Company Name and Company Stamp:

Company Name / Company Stamp

Full Name and Designation:

*(CEO or equivalent/
CEO appointed representative)*

Name / Designation

Signature and Date: